

# WOODCOTE PARISH COUNCIL

**MINUTES** of the Parish Council meeting Wednesday 16th March 2022 at 7.30pm.

**PC MEMBERS**

|            |                |
|------------|----------------|
| Chairman   | Mr. M. Smith   |
| Vice Chair | Mr. R. Peirce  |
|            | Mr. S. Lawson  |
|            | Mr. G. Botting |
|            | Mr. D. Booth   |
|            | Miss H. Booker |
|            | Mrs. L. Bilbe  |
|            | Mr. K. Davies  |

|              |              |
|--------------|--------------|
| Parish Clerk | Ms J. Welham |
|--------------|--------------|

1. To receive apologies for absence.  
Ms A. Mack, Mr. R. Fletcher

2. To receive Declarations of Interest.  
None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.  
5 MOP present, 1 member press.

4. To approve Minutes of the Parish Council Meeting 2<sup>nd</sup> March 2022.

**Resolved** – Approved as a true record.

5. Matters Arising from those Minutes not on the Agenda elsewhere.  
Chairman took Action to contact Rectory Homes regarding the public Art contribution at their development. Their reply email had been circulated and their board do not put swings in any developments. Chairman stated we would need to accept their offering.  
Several councillors did not agree with “accepting”.

**Resolved** – Chairman to reply to Rectory Homes stating that the PC are disappointed that they are not listening to the PC who are trying to represent the views of the village.

Chairman took Action to write to West Waddy regarding their outstanding unpaid invoice, the letter had been sent and circulated also West Waddy’s reply email.

**Resolved** – PC agreed to accept the offer of a 50% credit against the outstanding invoice. Clerk to action.

Chairman gave a report on the SODC virtual meeting regarding the Capital Grant application. The PC application had scored fairly low and he reported it was unlikely that the PC would be awarded any funds.

**6. Planning Applications** to consider all applications received from SODC and any other applications submitted and published by SODC between the circulation of this agenda and the meeting.

**P22/S0521/HH** (Householder) Application Type (see definition over): Other Proposal: Proposed ground floor front extension. Loft conversion with rear dormer, and a side extension to form a car port Address: 69 West Chiltern Woodcote RG8 0SG.

**Resolved** – no objections however the car port roof height to be reduced to match the ridge height of the garage. Applicant was present and agreed to the window in the store room being obscured glazing.

**P22/S0674/HH** (Householder) Application Type (see definition over): Other Proposal: Demolition of existing garage to the level of the current concrete base and erection of replacement single storey, pitched roofed timber shed. Address: Rivington Beech Lane Woodcote RG8 0PY.

**Resolved** – no objections.

**P22/S0707/HH** (Householder) Application Type (see definition over): Other Proposal: Single storey rear/side extension. Address: 5 Bengrove Close Woodcote RG8 0SJ.

**Resolved** – no objections.

### **6.1 Applications Granted by SODC**

P22/S0068/HH Application proposal, including any amendments : Planning application for a wrap around rear extension (part retrospective), two storey side extension providing additional rooms for a family home and porch; including an additional living area, home office, utility room, WC and extra bedroom. Site Location : 4 Croft Way Woodcote RG8 0RS.

### **6.2 Applications Refused by SODC**

None.

### **6.3 Other Planning Matters**

### **7. Finance** To approve payments, note receipts.

Payments List 4th - 28th March 2022

| Date Paid  | Payee Name          | Reference | Amount Paid | Transaction Detail         |
|------------|---------------------|-----------|-------------|----------------------------|
|            |                     | DEBIT     |             |                            |
| 04/03/2022 | OCC Archives        | CARD      | £8.00       | Photo charge               |
| 07/03/2022 | HMRC                | SO        | £404.60     | Monthly contributions      |
|            |                     |           |             | Annual                     |
| 11/03/2022 | ICO                 | DD        | £35.00      | regisgtration              |
|            |                     |           |             | UK Domain                  |
| 17-Mar     | Oxit Ltd            | TRANSFER  | £12.00      | renewal                    |
|            | Kings Tree Care     |           |             | Tree work Gap              |
| 17-Mar     | Services            | TRANSFER  | £372.00     | Way                        |
|            | RES Fire Protection |           |             |                            |
| 17/03/2022 | Engrs               | TRANSFER  | £930.00     | Instal Fire Doors Pavilion |
| 17/03/2022 | Rospa play Safety   | TRANSFER  | £202.20     | Annual inspection          |
| 28/03/2022 | J. Welham           | SO        | £1,426.81   | March Salary               |
| 28/03/2022 | L. Crockett         | SO        | £214.70     | March litte picking        |
| 28/03/2022 | T. Smallbone        | TRANSFER  | £35.00      | March War memorial         |
|            |                     |           | £3,640.31   |                            |

**Resolved APPROVED**

Receipts Noted  
VAT Refund £3046.24

CCLA Deposit Account interest  
£35.97

**7.1 Quotations/Grants** received for review/approval.  
None.

**8. Project Consultation** – Review documents and agree.  
Cllr. Booker had requested feedback via email prior to the meeting, one councillor had responded. Some comments made and the changes noted. The list of projects were checked and a few were removed for valid reasons, highways will not sanction rumble strips and some other organisations should fund.

**Resolved** – following the few changes agreed the consultation should begin 9<sup>th</sup> May as planned.

**9. Sports Clubs** – finalise charges & Agreements.  
The Chairman presented a breakdown of costs per fixture for the Woodcote Cricket Club and the Woodcote Football Club, also including BBC Caversham Cricket club. Some discussion regarding the proportionate amounts. Football club have less fixtures, BBC Caversham to pay green fees directly to the PC.

**Resolved** - figures agreed. Action Clerk to complete Agreements to send to the Clubs.

**10. VG Committee Terms of Reference** – Agree Draft 5 and adopt.  
The changes to the Draft that had been sent were reviewed and clarified.

**Resolved** – Adopt the Terms of Reference Draft 5 effective from 1<sup>st</sup> April 2022.

**11. To receive Minutes from Other Village Groups** – to note & take questions on minutes.  
Village Hall Trustees met 14<sup>th</sup> March minutes not yet available.

**12. Other Matters for Chairman** to consider any matters arising after agenda published.  
Clerk advised that SODC had been in touch re CIL Funds that needed to be spent shortly.  
Chairman and Cllr. Botting thought 2023 was the first date.  
Clerk to action and check dates and circulate to Council.

Clerk updated Council regarding SODC Waste collections from litter bins in the village. They are reviewing this service with a view to discontinuing collections from any private land, in Woodcote the majority of the bins are on land owned by the PC.  
Clerk advised this is a long project but the Council will have to take up a contract with a waste services provider when SODC cease this service. PC need to keep this in mind for future budgets.

Cllr. Lawson requested that PC write to Richard Hazell requesting that he secures the fencing around the Reservoir site. Clerk to Action but advised several letters had already been sent to Mr. Hazell on this matter.

He also asked if bark chippings could be deposited at the entrances to the village green.  
Clerk to request from Kings Tree Services.

**13. Correspondence** – to consider & review any received.

Email from resident of Checkendon regarding Village Hall refurbishment, circulated.

**14. Salaries** – Review.

Meeting went to closed session so member of the press left.

Details of the NALC salary increases 2021/2022 had been circulated to Chairman and Vice Chairman together with calculation for the back payment due from 1<sup>st</sup> April 2021.

**Resolved** – Clerk salary to increase according to the salary scales circulated affective 1<sup>st</sup> April 2022. Back payment for 2021 to be made this financial year.

Litter Picker salary had not been reviewed since 2019. Clerk suggested a percentage increase.

**Resolved** – to increase the Litter pickers salary from 1<sup>st</sup> April 2022.

**15. To note date of the next PC meeting: Parish Council Meeting Wednesday 6th April 2022.**

*Meeting closed 10.00*

Signed..... Date.....

